



AFTER HOURS EVENT BOOKINGS conditions of reservations

taproom hire

Payment of the taproom hire fee of R3 000.00 in order to book the taproom. The Taproom hire includes: The use of the gardens and Taproom, biodegradable food packaging and crockery, glasses and picnic benches. If the function is cancelled more than 60 (sixty) days before the booked date we will refund 80% of the venue hire. For cancellations made less than 60 (sixty) days before the booked date, there is no refund.

timing

Stellies taproom is available from 19h00 – 24h00.

If the event exceeds the above time, a R1000.00 overtime fee, per hour or part thereof, will be charged.

catering costs

Taproom set menu price is charged per person. A service charge of 10 % is added to the menu cost.

Confirmation of number of guests attending the function is required 10 days prior to the date of the function.

The food account will be invoiced for this number and is payable 5 working days before the event takes place.

beverages

Beverages are charged on consumption and are not included in menu prices. A cash or open bar can be provided. The beverage account must be settled at the end of the event.

special equipment

Specially hired equipment and service providers such as photographers, D.J 's or bands are not included in menu prices or in venue hire.

deposit of damages

R2 500.00 deposit for possible damage to our property is required when a booking is made. Our equipment, venue and property are in good condition and we reserve the right to hold the client responsible and to charge the client for any damages to our property caused during a function.

The R2 500.00 deposit will be retained until all accounts have been settled and any damage has been assessed. The deposit will be refunded to the client should there be no damage and all accounts are settled.

restrictions

Use of the venue & premises at own risk. No swimming in the dams, music volume kept low & allowed inside only – outside by special request only. Clients and their guests may not bring own beverages or food at all. No day time private parties that require exclusivity.

decor

the setting under the trees in our green, shady gardens is lovely and table décor is not needed. Existing tables stay as they are but will be moved by staff if needed to suit the party. Existing décor cannot be removed. We don't allow for streamers, glitter, confetti, balloons or other paper or plastic decorations, sticky sweets, chips or anything else that will leave any kind of mess in the gardens or taproom. Flowers and candles can be provided if needed

closing procedures

A responsible person representing the client is required to be at the function until all the guests have safely left the property and to ensure that final accounts are settled.

proof of payment and non-payment

It is incumbent on the client to provide Stellies Taproom with proof of all payments. The client's name and date of the event should appear as a reference on all payments.

The Stellies Taproom reserves the right to halt all preparations and cancel the event should payments not be received as specified in this document.

All prices quoted include VAT.

confirmation agreement

person responsible for account :

email address :

contact number – landline :

contact number – cell phone :

date of function :

type of function :

approximate number of guests :

menu choice and cost per person :

venue and venue hire :

deposit on damages :

deposit required securing booking :

internet banking reference :

joostenberg hospitality

ABSA Business bank

Account number : 4055 793 608

Branch code : 632 005

Please send proof of payment and the completed confirmation agreement to
taproom@stelliesbeer.com

The venue and date are only secure when the venue hire together with the R2500.00 damages deposit has been paid and the confirmation agreement has been completed and returned.

Procedures regarding payments, costs, deposits and liability of damages as explained in the above document have been read, understood and accepted.

I, _____, agree that I have read and understand everything stated in the above confirmation agreement.

Signed

Dated
